



35 Maple Street
Salinas, CA 93901
(831) 424-0001 Phone/ (831) 755-1624 Fax

Short Sale Package Checklist

Seller Needs List:

- _____ Authorization to Release Information signed and dated
- _____ Hardship Letter signed and dated
- _____ Financial Worksheet i.e. All monthly expenses (gas, food, utilities, child care, payments, etc)
- _____ Asset Worksheet i.e. List All Assets (401k, IRA, & Retirement- all pages)
- _____ 2 Years Tax Returns all pages & 2 Years W-2's
- _____ 4506T-EZ signed and dated
- _____ 3 Months Bank Statements all pages
- _____ 2 Month Pay Stubs
- _____ Current Mortgage Statement(s) 1st and 2nd
- _____ Any Letters from current lender(s) stating foreclosure or short sale info.

Town 'N Country Realty Needs List:

- _____ MLS Printout
- _____ Listing Contract
- _____ Purchase Contract
- _____ Estimated HUD-1 Closing Statement